

Moving out of your home checklist

When leaving a Wentworth tenancy tenants have a responsibility to leave the property clean and tidy. This checklist helps you make sure you have done everything you can to return the property to Wentworth in a satisfactory condition. This factsheet will assist you in the process and advise you of the responsibilities you as a tenant have when moving out of your home.

When you move out of your property

You are required to leave the property in the same condition as it was when you first occupied it. Clause 51 (3b) of the Residential Tenancies Act 2010 states that:

"On giving vacant possession of the residential premises, the tenant must leave the residential premises as nearly as possible in the same condition; fair wear and tear excepted, and, if there is a property condition report, as set out in the property condition report applicable to the premises when the agreement was entered into."

If you do not leave the property in a similar condition to when you moved in, allowing for fair wear and tear, it will be treated as a breach of your tenancy and action maybe taken through the Consumer, Trader and Tenancy Tribunal to recover costs. If you have paid a bond, any cleaning or damages carried out at Wentworth's expense will be deducted from your bond.

Please ensure you review your ingoing property condition report carefully when moving out of your home.

When leaving your home you should do the following to prepare your property to be returned to Wentworth:

GENERAL:

- remove all personal property

- remove any nails or thumb tacks from the walls and doors

Clean:

- all blinds and curtains
- all windows, sills and tracks
- all light shades, light switches and power points
- carpets
- cupboards
- wash down the walls and doors
- have a qualified tradesperson repair any damage done to the premises

KITCHEN:

Clean:

- the bench tops and tiles
- the grill and oven trays
- the stove top and spill trays
- the cupboards and drawers both inside and out
- the sink
- sweep and mop the floors

BATHROOM:

Clean:

- the shower and bath, including the glass sliding doors and the shower screen
- the toilet cistern and bowl
- the vanity, mirror and basin, both inside and out
- sweep and mop the floor tiles
- clean all mould from between the tiles, and off the ceiling and walls

LAUNDRY:

- sweep and mop the floor
- clean the tubs

EXTERNAL:

- remove all cobwebs
- remove all rubbish from the yard, sheds and garage
- mow the lawns and trim the edges
- weed the garden beds
- sweep paths and driveway

- Gas provider
- Phone provider
- Bank
- Employer
- Centrelink
- School
- Childcare
- University
- Medicare
- Doctor
- Dentist
- Insurance – car, house contents, health, life
- Electoral Commission
- Superannuation
- Veterinary surgery

Who else should I contact to advise I am moving?

Below is a list of other services you should notify that you are moving.

- Electricity provider

HEAD OFFICE

Penrith

Address: Borec House, Suite 1002, Level 1
29–57 Station Street, Penrith 2750
PO Box 4303, Penrith 2750

Phone: 02 4777 8000
Fax: 02 4777 8099
Email: admin@wentworth.org.au

Opening hours:
8:30am–4:30pm Monday, Tuesday, Thursday, Friday
1:00pm–4:30pm Wednesday

BRANCHES

Hawkesbury

Address: 409A George Street, South Windsor
Phone: 02 4777 8000

Opening Hours: 8:30am–4:30pm Monday, Tuesday, Thursday, Friday (closed Wednesday)

Blue Mountains

Address: Shop 2, 23-27 Cascade Street, Katoomba
Phone: 02 4777 8000

Opening Hours: 8.30am–4:30pm Monday, Tuesday, Thursday, Friday (closed Wednesday)



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